

Schedule 5 – Forecasting

SCHEDULE 5 – FORECASTING

1 FORECASTING

- 1.1 By the start of every quarter commencing from the relevant Service Commencement Date, the Access Seeker shall supply to the Access Provider a forecast for each Service supplied to the Access Seeker covering each of the five (5) quarters following the date of the forecast.
- 1.2 The Access Seeker must submit forecasts to the contact nominated by the Access Provider.
- 1.3 On receipt of a forecast, the Access Provider shall review the forecast based on the following acceptance criteria:
 - a) Where relevant, compliance with the requirements of the relevant Service Description
 - b) Completeness; and
 - c) Timely submission, and
 - d) Adherence to the forecasting thresholds (as set out in paragraph 1.4 below).
- 1.4 In order to adhere to the forecasting thresholds, the actual percentage difference, for a given quarter, between the forecast and the previous forecast must fall within the following thresholds for each quarter covered by the forecast:

$$\text{Forecast percentage Q1} = (\text{Q2}_{\text{previous}} - \text{Q1}_{\text{current}}) / \text{Q2}_{\text{previous}}$$

SUBMIT	Q1	Q2	Q3	Q4	Q5	Q6
Submission Date Q1	Q1 Capacity Forecast (ORDER)	Q2 Capacity Forecast (+/- 10%)	Q3 Capacity Forecast (+/- 15%)	Q4 Capacity Forecast (+/- 25%)	Q5 Capacity Forecast (+/- 35%)	
Submission Date Q2		Q1 Capacity Forecast (ORDER)	Q2 Capacity Forecast (+/- 10%)	Q3 Capacity Forecast (+/- 15%)	Q4 Capacity Forecast (+/- 25%)	Q5 Capacity Forecast (+/- 35%)
Submission Date Q3			Q1 Capacity Forecast (ORDER)	Q2 Capacity Forecast (+/- 10%)	Q3 Capacity Forecast (+/- 15%)	Q4 Capacity Forecast (+/- 25%)
Submission Date Q4				Q1 Capacity Forecast (ORDER)	Q2 Capacity Forecast (+/- 10%)	Q3 Capacity Forecast (+/- 15%)
Submission Date Q5					Q1 Capacity Forecast (ORDER)	Q2 Capacity Forecast (+/- 10%)
Submission Date Q6						Q1 Capacity Forecast (ORDER)

- 1.5 If the forecast adheres to the acceptance criteria, then the Access Provider shall accept the forecast within five (5) Working Days. If the forecast does not

adhere to the acceptance criteria, the Access Provider shall reject the forecast within five (5) Working Days clearly specifying the reasons for rejection.

- 1.6 If the Access Provider does not send a notification within five (5) Working Days then the forecast shall be deemed to be accepted.
- 1.7 Following rejection, the Access Seeker may resubmit a revised forecast within five (5) Working Days of the notification of rejection.
- 1.8 When the Access Seeker does not submit (or re-submit) a forecast, the Access Provider shall accept the most recently submitted forecast (if any) as the Access Seeker's signed off forecast.